

# Memo

**To:** Detective Bureau  
Department of Public Safety

**From:** Karen Parry  
Library Director

**Date:**

**Re:** Employment Candidate Background Check

Please make a background check on the candidate for employment whose authorization is below. Thank you for helping with our recruitment.

## AUTHORIZATION

I, \_\_\_\_\_, do hereby grant permission to the East Brunswick Public Library to perform a background check on me, including but not limited to, a search for any criminal record, said information to be used in consideration of my application for employment with the East Brunswick Public Library.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Birth Date

\_\_\_\_\_  
Social Security No.

\_\_\_\_\_  
Driver's License No.

\_\_\_\_\_  
Date